



# MALMESBURY TOWN COUNCIL

Minutes of the **Town Hall and Facilities Committee Meeting**  
Held in Malmesbury Town Hall on **10<sup>th</sup> October 2024** at 7 pm.

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**Present:** Councillors S D'Arcy, P Exton, S James, C Doody, R Sanderson, L Crawford-Price and G Grant (partial)

**Also present:** Claire Mann (Town Clerk)

**TH&F/24/68 To receive declarations of interest**

None received.

**TH&F/24/69 To receive apologies**

Apologies received from Cllrs Hastings and Sanderson.

**TH&F/24/70 Public question time in respect of items included in this agenda**

None received

**TH&F/24/71 To approve minutes of the meeting held on the 5<sup>th</sup> September.**

The minutes were approved and signed as a correct record of the meeting.

*Cllr Grant arrived*

**TH&F/24/72 To receive income & expenditure report**

Members noted the report. It was agreed that overspends and any further expense to 4101 and 4131 will be paid from relevant EMRs.

**TH&F/24/73 To consider use of Council Marquee by Malmesbury Abbey in the Cloister Garden for School workshops on the 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> June 2025 (setting up on the 15<sup>th</sup>)**

It was agreed that the Abbey can use the Marquee if there is additional expense from an insurance perspective, this will be passed on. Sufficient security must also be in place.

**TH&F/24/74 To consider rental of Town Hall hand driers over purchase (report CM)**

Following discussion it was resolved that hand driers will now be purchased as they break down with a budget of up to £500 per unit, taking into consideration excellent reviews.

**TH&F/24/75 To note structural survey on the Town Hall and determine next steps.**

The Survey was noted. It was agreed that The Town Clerk with the Town Hall Administrator will review the report, making note of planned maintenance and factoring this into budget plans also.

**TH&F/24/76 To consider charging structure for Dyson event in the Town Hall (Feb 28<sup>th</sup> 2025)**

It was resolved that Dyson will be charged the full hire rate.

**TH&F/24/77 To note update on requests to allow members of the public to metal detect on Town Council owned land.**

Following research by the Town Clerk, no other Councils had been identified as allowing metal detecting on their land, metal detecting will not be allowed on Town Council owned land unless prior agreement has been arranged for historical purposes.

**TH&F/24/78 To note structural survey on bridge at Cuckingstool Mead and determine next steps if necessary.**

The Survey was noted. The Town Clerk was asked to contact the Surveyor asking if he could send an example of vehicles that are suitable to cross the bridge and if there is a bridge classification in place.

Meeting closed at 7.53pm